# Student Snapshot: Information for parents and carers

Dear Parent/Guardian,

How a student learns at school is influenced by their social, emotional and physical wellbeing. As a school, we want to ensure that we have accurate information regarding your child, in terms of their interests, worries and what engages them. This information will help us to plan wellbeing programs and develop a meaningful relationship with your child.

**Introducing ReachOut’s Student Snapshot survey**

Student Snapshot is a student wellbeing survey. The student profile generated will provide us with relevant information about individual students. The year group analysis will aggregate answers to identify any trends within the cohort. As a school, we will then be able to access relevant articles and teaching resources that take into account the identified needs of the group.

**What types of questions does Student Snapshot ask?**

The questions have been designed to find out what your child enjoys doing at school and in their own time. Students will also be asked about things they wish to improve on and anything that may have worried them recently. Each question is multiple choice. Their answers will assist staff to program lessons for and seek to meet the needs of each individual student.

**Is Student Snapshot compulsory, and how long does it take?**

The survey will be completed at school and will take approximately 15 minutes. It has been carefully designed to be focused on wellbeing; however, some questions do ask about previous social experiences and things the student finds challenging.

**Privacy and data security**

As this is a digital tool, it is natural to have questions regarding data collection and its use. At ReachOut, we pride ourselves on putting young people and their needs and safety first. This includes how we collect and use data and personal information.

* The survey does not collect any data classified as sensitive or health related. Student Snapshot is password protected and is available only to authorised teachers within your child’s school.
* Any personal details provided to Student Snapshot are protected in line with [Australian Privacy Principles](https://www.oaic.gov.au/privacy-law/privacy-act/australian-privacy-principles) and with laws and regulations regarding such matters as are applicable in Australia, including but not limited to the [Information Privacy Act 1988](https://www.legislation.gov.au/Details/C2018C00292).
* Access to the data is highly limited and strictly managed in accordance with the [Privacy Act 1988](https://www.legislation.gov.au/Details/C2018C00292) and ReachOut’s [Privacy Policy](https://au.reachout.com/our-policies/privacy-policy).

If you have any questions about privacy, data security and storage, please email ReachOut’s Privacy Officer at[privacy@reachout.com](mailto:privacy@reachout.com)

As the survey has been designed to help teachers help your child, their answers will be able to be accessed by school leaders. Individual results will be available only to nominated staff member (INSERT STAFF NAME) as the (INSERT ROLE HERE).

**Talking to your child about Student Snapshot**

It is important that your child understands why Student Snapshot is an important survey. Some key points to discuss with them could include:

* The survey will let your teacher know what you like to do and what activities you enjoy. This means they will be able to support you to get involved and might be able to help you identify other students with common interests.
* Be as honest as you can when providing answers. This will help your teachers to build relationships with you and to plan activities for your wellbeing.
* Only your school’s nominated teachers will have access to your answers. There are no right or wrong responses, and they are not being marked. The purpose of the survey is to help teachers to work with you.

**What is ReachOut.com?**

ReachOut is Australia’s leading online mental health organisation for young people and their parents. ReachOut’s practical support, tools and tips help young people to get through anything from everyday issues to tough times – and the information it offers parents makes it easier for them to help their teenagers, too.

**Where can I get more information?**

For more information regarding the survey, contact (INSERT NAME HERE). They will be able to assist you with any questions or concerns.

As a school, we are excited about using the information provided by Student Snapshot to inform the development of a meaningful wellbeing program for your child and their year group.

Yours sincerely

NAME

POSITION